

## **11.0 Procedure For The Safe Use of Ladders**

**Objective:** To prevent the unsafe use of ladders by untrained persons.

1. Access to ladders is controlled by location in the stair well to the South Transept to the south of the Vestry access to which is restricted to key holders authorised by the Church Wardens. These Key holders must be made aware of this procedure.
2. Ladders may only be used in accordance with HSE Advisory document including an assessment of the particular location and use.
3. Emergency communication must be available normally by use of the church portable phone located in the South Transept vestry adjacent to the audio equipment (number 01825 817204) additional instructions are located with the phone .
4. Ladders only to be used by appointed competent persons those under their control or contractors working to their own safety policy and arrangements.
5. Competent persons to be appointed by the Church Wardens and PCC the current schedule being included in this procedure and revised as necessary.

**Implementation- Schedule of Appointed Persons is displayed in the South Transept.**

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